Relative to the request for information received on December 1, 2014, the following documents have been gathered:

Contracts, agreements, receipts, etc.

The Chromebooks were purchased entirely by the Sudbury Public Schools. Students do not purchase any devices, software, or licenses, nor is there is a fee associated with the 1:1 program or technology use in general.

The district purchased a total of 675 Chromebooks for the 1:1 initiative at the Ephraim Curtis Middle School. The purchase orders, invoices and contracts for the Chromebooks have been included in this package of documents.

The Chrome operating system makes use of internet resources, and not traditional software packages, so no software was purchased with devices. As noted on the documents, however, 3 years of Chrome device management was purchased along with the devices so that we can manage them for instructional use.

Although technically separate from the 1:1 program, classroom collaboration is heavily facilitated by the Schoology online learning management system. The free version of this product was used at the start of the year and the district has recently transitioned to the pay/enterprise version of the product. Those invoices and contracts are therefore also included.

Rules, regulations, guidelines, etc.

The included documents are those that were sent home to parents and which also remain posted on our 1:1 information page at https://sites.google.com/a/sudbury.k12.ma.us/1-1-in-sudbury/ . Two of the documents are actual parent sign off documents:

1. The SPS Technology Guidelines document is actually the Technology section of our district's Parent Handbook. It includes our student Acceptable Use Policy, a discussion of the laws pertaining to student data privacy and safety, a summary of how we use online resources in the district (with a focus on Google Apps for Education), and our rules concerning publication of student's images and work samples.

2. Our learning management system, Schoology, has a specific provision in their privacy document that parents need to read and sign off on that document for children under age 13.

Devices are managed using the Google Apps for Education management console, https://www.google.com/edu/products/productivity-tools/, and only school-created accounts can log into them. Since the Sudbury Public Schools is a PK-8 school district, our student population does not include high school students. As such the student data privacy guidelines contained in FERPA and COPPA are applied with prudence to all students.

As a school, it is also important that we remain in compliance with CIPA. Student devices have their internet filtered both on and off campus by the Shark UTM device from Addition Networks (http://www.additionnetworks.net/products.cfm?subpage=325818) with more granular handling of encrypted traffic by the Google Apps for Education management console.