Re: Public records request related to license plate readers

Dear Records Access Officer,

This is a request under the Massachusetts Public Records Law, G.L. c. 66, § 10 seeking records pertaining to the use of license plate readers (LPRs) and the XXXX Police Department's ("XPD") use of Flock Safety technology.

I request documents pertaining to XPD's use of Flock Safety, Vigilant, and/or any other license plate reader technology.

I request the following records created on or after January 1, 2025, unless another time period is otherwise specified:

- Contracts, agreements, budget documents, and invoices documenting XPD use of Flock Safety, Vigilant, and any other license plate reader technology;
- Training materials pertaining to license plate reader technology, including but not limited to training materials pertaining to LPR database systems;
- Flock Organization Audits, documenting all searches of license plate reader data conducted by officials in XXXX (please provide CSV files);
- Flock Network Audits, documenting all searches of license plate reader data conducted by entities outside XXXX (please provide CSV files);
- For non-Flock systems, all audit reports showing LPR searches conducted by XPD officers;
- For non-Flock systems, all audit reports showing LPR searches conducted by entities outside XXXX;
- All records of communication mentioning license plate readers, Flock Safety, Vigilant, or other LPR providers, including emails and text messages; and
- Any XPD policy or procedures describing how license plate reader data is collected, processed, accessed, used, and/or shared.

Because this request involves a matter of public concern, I ask that you waive any fees. If you decide not to waive fees, I request that you permit me to examine, at my election, the responsive documents before determining which portions to copy. Please provide documents in electronic format.

I do not request any personally identifiable information pertaining to non-government employees. If you believe that some other portion of the documents requested are exempt from disclosure or require redaction, please note the applicable statutory exemption and explain why it applies to the redacted portions. In addition, please release any reasonably segregable, non-exempt portions. As you know, a custodian of public records shall comply with a request within ten days after receipt.

Finally, please remember that a request that requires the extraction of categories of information from an existing database does not impose burdens on public record holders that exceed what is required under the public records law.

If you have questions about this request, please contact me at XXXXX@XXXX.com.

Thank you for your assistance.